

**PSC Tyypist Grade-ii / Steno Typist / Clerk-typist /
Typist - Kerala State Housing Board / Kerala Shipping
And Inland Navigation Corp Ltd / Various / Kerala
Electrical And Allied Engineering Company Ltd
Examination Previous Year Question Paper**

***Exam Name: Tyypist Grade-ii / Steno Typist /
Clerk-typist / Typist - Kerala State Housing Board
/ Kerala Shipping And Inland Navigation Corp
Ltd / Various / Kerala Electrical And Allied
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Date of Test : 28.05.2015

Question Paper Code: 100/2015

Medium of Questions: English



100/2015

Maximum : 100 marks

Time : 1 hour and 15 minutes

1. The first law minister of the independent India is :
(A) Dr. Rajendra Prasad (B) B.R. Ambedkar
(C) Jagjeevan Ram (D) Shyamaprasad Mukherjee
2. The aspect of 'fundamental duties' of Indian constitution is taken from the constitution of :
(A) Britain (B) USA
(C) Belgium (D) Russia
3. The first Indian Governor of Reserve Bank of India is :
(A) L.K. Jha (B) C.D. Deshmukh
(C) A. Dalai (D) D. Subba Rao
4. The biggest country in Africa is :
(A) Sudan (B) South Africa
(C) Egypt (D) Cameroon
5. The currency of New Zealand is :
(A) Peso (B) Dollar
(C) Ringgit (D) None of these
6. Which day is observed as Alzheimers Day?
(A) July 11 (B) July 14
(C) April 17 (D) September 21
7. The boundary between the U.S.A and Canada is :
(A) 17th Parallel (B) 38th Parallel
(C) 49th Parallel (D) Durant line
8. The winner of Ranji Trophy Cricket tournament of 2014 is :
(A) Maharashtra (B) Mumbai
(C) Delhi (D) Karnataka

9. Rashtriya Indian Military college is situated in :
(A) Dehradun (B) New Delhi
(C) Pune (D) Darjeeling
10. Who is the ruler of an Indian State at the time of emergency under Article 356?
(A) Prime Minister (B) Governor
(C) Speaker of Legislative Assembly (D) Chief Minister
11. The tomb of Akbar is in :
(A) Agra (B) Sikandra
(C) Fetehpur Sikri (D) Delhi
12. In India coins are minted from four centres. Which of the following is not a centre of minting?
(A) Noida (B) Mumbai
(C) Kolkatta (D) Jaipur
13. Mirnalini Sarabhai is famous as an artist of :
(A) Mohiniyattam (B) Kathak
(C) Bharatanatyam (D) Odissi
14. 'The Indian Rail' is :
(A) a term to denote Indian railways
(B) the rail coach factory in Lucknow
(C) the name of a train which runs in North India
(D) a magazine of Indian Railways
15. In Bangladesh river Ganges is known as :
(A) Padma (B) Dihang
(C) Meghna (D) Ganga
16. Find the odd man :
(A) Robert Kemperman (B) Jimmy Walker
(C) Neymar (D) Ruskin Bond

17. The mother tongue of Nagaland is :
(A) Assamese (B) Naga
(C) English (D) Hindi
18. The Saka Era began during the reign of :
(A) Harsha (B) Asoka
(C) Kanishka (D) Chandragupta
19. FIFA Ballon d'Or award of 2014 was given to :
(A) Cristiano Ronaldo (B) Xavi
(C) Lionel Messi (D) None of the above
20. 'Lakh Bakhsh' was the popular name of :
(A) Iltumish (B) Qutubuddin Aibak
(C) Balban (D) Alauddin Khalji
21. Timur invaded India during the reign of :
(A) Sikander Lodhi (B) Nasirddin Tughlaq
(C) Ibrahim Lodhi (D) Jalaluddin Khalji
22. The capital of Sathavahana empire was :
(A) Pataliputra (B) Prathisthana
(C) Vidisha (D) Magadha
23. 'Hauz Khas' was a pleasure resort constructed by :
(A) Firoz Shah Tughlaq (B) Mohammed bin Tughlaq
(C) Shahjahan (D) Akbar
24. 'Gidda' is the folk dance of :
(A) Punjab (B) Rajasthan
(C) Gujarat (D) Manipur
25. The number of players in a baseball match is :
(A) 5 (B) 7
(C) 9 (D) 11

26. The Indus city Kalibangan is situated in :
(A) Punjab (B) Haryana
(C) Rajasthan (D) Gujarat
27. The Mahayana sect of Buddhism preached their doctrines in :
(A) Pali (B) Prakrit
(C) Hindi (D) Sanskrit
28. The least densely populated country in the world is :
(A) Mauritania (B) Iceland
(C) Canada (D) Vatican
29. 'Eldorado' is the imaginary land envisioned by :
(A) Thomas More (B) Anthony Hope
(C) Voltaire (D) Plato
30. The Roman deity 'Mars' was the goddess of :
(A) war (B) poetry and music
(C) wisdom (D) sea
31. The ancient town Sarnath is in modern :
(A) Uttar Pradesh (B) Orissa
(C) Maharashtra (D) Haryana
32. The permanent settlement was introduced by :
(A) Warren Hastings (B) Robert Clive
(C) Lord Wellesley (D) Lord Cornwallis
33. The Grant Trunk Road connected Delhi with :
(A) Madras (B) Calcutta
(C) Bombay (D) None of these
34. During the 1857 Revolt, Nana Saheb led the rebellion at :
(A) Kanpur (B) Meerut
(C) Bareilly (D) Faizabad
35. 'Gadar' was a weekly newspaper started by :
(A) Tilak (B) Lala Lajpat Rai
(C) Lala Hardayal (D) None of these

36. The All India Muslim League was founded in :
(A) 1905 (B) 1906
(C) 1909 (D) 1911
37. The right of separate electorate for Muslims was provided by :
(A) Montague-Chelmsford Reforms (B) Minto-Morley Reforms
(C) The Lucknow Pact (D) The Government of India Act of 1935
38. The 'Quit India' Resolution was passed in the Congress session held at :
(A) Bombay (B) Allahabad
(C) Nagpur (D) Haripura
39. The Indian National Army (I.N.A.) was formed in :
(A) Calcutta (B) Japan
(C) Singapore (D) Malaya
40. In the interim government formed in 1946, John Mathai was the minister for :
(A) labour (B) law
(C) industries (D) finances
41. The capital of India was shifted from Calcutta to Delhi in the year :
(A) 1905 (B) 1907
(C) 1911 (D) 1914
42. Ali brothers were associated with :
(A) Khilafat Movement (B) Wahabi Movement
(C) Mujahideen group (D) Quit India Movement
43. 'The Indian Struggle' is written by :
(A) Nehru (B) Ambedkar
(C) Gandhi (D) Subhash Chandra Bose
44. The first Vice President of India is :
(A) Rajendra Prasad (B) S. Radhakrishnan
(C) C. Rajagopalachari (D) J.B. Kripalani

45. Buland Darwaza is the gate at :
(A) Fetehtpur sikri (B) Charminar
(C) Red Fort (D) Agra Fort
46. The largest library in India, The National Library is located in :
(A) New Delhi (B) Calcutta
(C) Bombay (D) None of these
47. During dehydration, the substance that the body usually loses is :
(A) Sugar (B) Potassium chloride
(C) Sodium chloride (D) Calcium phosphate
48. The sky is blue in colour due to :
(A) reflection (B) refraction
(C) diffraction (D) dispersion
49. The planet nearest to the earth is :
(A) Mercury (B) Pluto
(C) Jupiter (D) Venus
50. Amjad Ali Khan is the famous instrumentalist :
(A) Sarod (B) Violin
(C) Shehnai (D) Sitar
51. Which is the default alignment in word?
(A) Left (B) Centre
(C) Right (D) Justify
52. Which of the following is a term associated with Internet Security?
(A) Firefox (B) Spooling
(C) Firewall (D) Ethernet
53. Malayalam Typewriter keys designed by:
(A) R. Arulappan (B) N.S. Pandala
(C) T.R. Krishnayyar (D) T.K. Ramakrishnan

54. About _____ copies obtained from a good stencil.
(A) 1000 (B) 500
(C) 750 (D) 600
55. Which of the following is used for creating presentations?
(A) MS Word (B) MS Access
(C) MS Excel (D) Power Point
56. Main spring and carriage is connected with:
(A) Carriage rack (B) Draw band
(C) House dogs (D) Pinion wheel
57. File extension of word document:
(A) .doc (B) .xls
(C) .word (D) .bmp
58. The shortcut command of 'save' in word:
(A) Ctrl + V (B) Ctrl + O
(C) Ctrl + D (D) Ctrl + S
59. Master key in Typewriter :
(A) H (B) Y
(C) N (D) B
60. How many dogs are in Typewriter :
(A) 2 dogs (B) 1 dog
(C) 4 dogs (D) 3 dogs
61. Word processing package allow users to :
(A) Edit text (B) Save text
(C) Print text (D) Do all of the above
62. The stencil sheet is placed in the :
(A) Cotton carrier (B) Silk carrier
(C) Linen carrier (D) None of the above

63. Which type of files cannot be navigated using Clipart browser of office 2000?

- (A) av1
- (B) wav
- (C) mp3
- (D) bmp

64. Dropcap is placed in _____ menu.

- (A) format
- (B) table
- (C) tools
- (D) insert

65. In which year @ selected for its use in e-mail addresses :

- (A) 1969
- (B) 1972
- (C) 1975
- (D) 1980

66. The Typewriter with 80 to 100 degree are called :

- (A) Foolscap
- (B) Brief
- (C) Standard
- (D) Fullscap

67. Data arranged in sequential order is called :

- (A) Data sorting
- (B) Filtering
- (C) Data arranging
- (D) Data processing

68. Font sizes not supported by word :

- (A) 12
- (B) 72.5
- (C) 533
- (D) 100.89

69. The length of ribbon used in a standard typewriter :

- (A) 8 m
- (B) 10 m
- (C) 6 m
- (D) 12 m

70. Buffer spring is found in :

- (A) Remington
- (B) Halda
- (C) Godrej
- (D) All of these

71. How many ways you can save a document?:
(A) 3 (B) 4
(C) 5 (D) 6
72. What is gutter margin?
(A) Margin added to the left margin when printing
(B) Margin added to right margin when printing
(C) Margin added to the binding side of page when printing
(D) Margin added to the outside of the page when printing
73. Portrait and Landscape are _____.
(A) Paper size (B) Page layout
(C) Page orientation (D) All of above
74. In word, the mailing list is known as:
(A) Data source (B) Sheet
(C) Source (D) Data sheet
75. Which of the following is on odd one?
(A) Pica (B) Roman
(C) Elite (D) Delux
76. Which is known as Dead-key in Malayalam Typewriter?
(A) Semicolon (B) Chandrakkala
(C) Hyphen (D) Underscore
77. Forming of letters in irregular line with uneven space is called :
(A) Bad alignment (B) Sluggish movement
(C) Jerking (D) Rhythm movement
78. Which of the following is graphical solution for word processor?
(A) Word art (B) Dropcap
(C) Clipart (D) None of the above

79. When Drop caps are used in a document?
- (A) To drop all the capital letters
 - (B) To begin each paragraph with capital letter
 - (C) To begin a paragraph with a large dropped capital letter
 - (D) None of the above
80. Which of the following are not belongs to browser software?
- (A) Internet explorer
 - (B) Google
 - (C) Opera
 - (D) Mozilla firefox
81. How many kinds of cylinders are available for typewriter?
- (A) 3
 - (B) 2
 - (C) 1
 - (D) 4
82. Which of the following is not a cursor control input device?
- (A) Mouse
 - (B) Keyboard
 - (C) Joystick
 - (D) MICR
83. A typewriter can be identified by :
- (A) Chasis No. and Maker's name
 - (B) Chasis No. and colour
 - (C) Maker's name and colour
 - (D) Chasis No. and speed
84. The unique No. given to each computer in the internet :
- (A) TCP
 - (B) UDP
 - (C) IP
 - (D) HTTP
85. A programme used to access a resource provided by a server :
- (A) Data
 - (B) Client
 - (C) Net
 - (D) None of these

86. Laser printer was first introduced by :
- (A) IBM (B) HP
(C) Samsung (D) Canon
87. What is the smallest width of a column?
- (A) 0" (B) 0.5"
(C) 1" (D) 1.5"
88. Which of the following command is not available in Tools menu?
- (A) Auto correct (B) Auto summarise
(C) Macro (D) Auto text
89. From which menu you can insert Header and Footer :
- (A) Insert menu (B) Format menu
(C) View menu (D) Tools menu
90. Thesaurus tool in MS Word used for :
- (A) Grammar options (B) Spelling
(C) Synonyms and Antonyms Words (D) None of the above
91. Which finger is used for pressing shift key?
- (A) Thumb (B) Little finger
(C) Middle finger (D) None of these
92. Letters sent from Govt. Secretariat are called :
- (A) Govt. order (B) Official letter
(C) D.O. Letter (D) Circular
93. Giving various effects to a document is called :
- (A) Formatting (B) Storing
(C) Editing (D) Formatting and Editing

94. Computers in the same room can be connected by using :
(A) LAN (B) WAN
(C) MAN (D) Network
95. RAM is a _____ memory.
(A) Permanent (B) Volatile
(C) Non volatile (D) Temporary
96. Computer is a machine without :
(A) speed (B) accuracy
(C) reliability (D) IQ
97. Home keys are provided in the _____ row of a typewriter.
(A) First (B) Third
(C) Second (D) Fourth
98. Which finger used for striking space bar?
(A) Left thumb (B) Right thumb
(C) Right little finger (D) Left little finger
99. The upper portion of the typewriter which moves while typing is :
(A) Carriage (B) Card holder
(C) Cylinder (D) None of these
100. Push button is also known as :
(A) Variable line spacing paper (B) Line space lever
(C) Line space roll (D) None of these
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