

# **PSC Computer Assistant Grade II - Universities In Kerala Examination Previous Year Question Paper**

***Exam Name: Computer Assistant Grade II -  
Universities In Kerala***

***Date of Test : 26.05.2016***

***Question Paper Code: 073/2016***

***Medium of Questions: English***



073/2016

Maximum : 100 marks

Time : 1 hour and 15 minutes

1. "Ballot is powerful than bullet" who said so?  
(A) Jawaharlal Nehru (B) George Washington  
(C) Abraham Lincoln (D) Mahatma Gandhi
2. Whose autobiography is known as 'Ente Jeevitha Smaranakal'?  
(A) E.M.S. Namboodiripad (B) Vaikom Muhammad Basheer  
(C) K. Kelappan (D) Mannathu Padmanabhan
3. Which river forms the boundary between North India and South India?  
(A) Mahanadi (B) Narmada  
(C) Godavari (D) Kaveri
4. Which of the following is known as the lungs of Nature?  
(A) Fresh water lakes (B) Mountains  
(C) Rain forest (D) Wet lands
5. Name of the agency that won the Gandhi Peace Award for the year 2014 :  
(A) ISRO (B) RED CROSS  
(C) ASIA WATCH (D) NATIONAL SERVICE SCHEME
6. Where is Lothal?  
(A) Gujarat (B) Punjab  
(C) Rajasthan (D) Madhya Pradesh
7. A special phenomenon seen only in the Arabian Sea :  
(A) Loo (B) Coral Reefs  
(C) Tides (D) Chakara

8. Which latitude passes through India?  
(A) Tropic of cancer (B) Tropic of capricorn  
(C) Equator (D) Artic circle
9. In which year Sree Narayana Guru formed S.N.D.P. Yogam?  
(A) 1900 (B) 1901  
(C) 1903 (D) 1907
10. Who was the first woman president of Indian National Congress?  
(A) Sarojini Naidu (B) Annie Besant  
(C) Vijayalakshmi Pandit (D) Indira Gandhi
11. Which social reformer started the movement called 'Sadhujana Paripalana Sangam'?  
(A) Sahodaran Ayyappan (B) Sree Narayana Guru  
(C) K. Kelappan (D) Ayyankali
12. Who wrote the book 'Anasthasyayude Rektha Sakshyam'?  
(A) Sr. Alphonsa (B) Vallathol Narayana Menon  
(C) Sr. Mary Beninja (D) Fr. Kuriakose Elias Chavara
13. Golden Quadrilateral is a \_\_\_\_\_ project.  
(A) Rail (B) Road  
(C) Tele communication (D) Health
14. Name of the instrument used in aeroplanes to measure height :  
(A) Barometer (B) Altimeter  
(C) Pedometer (D) Multimeter
15. Which malayalam poet was honored by the British prince in 1922?  
(A) G. Sankara Kurup (B) Vallathol Narayana Menon  
(C) Kumaranasan (D) Changampuzha Krishnapillai
16. A major poverty eradication programme in the following :  
(A) MGNREGS (B) RMSA  
(C) DPEP (D) SSA



17. The largest pure water lake in India :  
(A) Dal (B) Wolar  
(C) Kolleru (D) Pangong
18. Who was the founder of Prathyaksha Raksha Daiva Sabha?  
(A) Thycaud Ayya (B) Poikayil Yohannan  
(C) Pandit Karuppan (D) Chattampi Swami
19. Which day is observed as world population day?  
(A) July 11 (B) June 11  
(C) Nov. 20 (D) Dec. 10
20. Who gave the honorary title 'Sardar' to Vallabhai Pattel?  
(A) Mahatma Gandhi (B) Jawaharlal Nehru  
(C) Bala Gangadhar Tilak (D) Gopalakrishna Gokhale
21. Which river is related with Majuli Island?  
(A) Ganga (B) Brahmaputra  
(C) Godavari (D) Krishna
22. Ustad Ahmad Lahauri is the principal designer of which famous building?  
(A) Qutub Minar (B) Red Fort  
(C) Char Minar (D) Taj Mahal
23. Which Indian State gets its name from the Pali word for Buddhist monastery?  
(A) Orissa (B) Sikkim  
(C) Bihar (D) Tripura
24. The last supper is a famous fresco painted by which great renaissance artist?  
(A) Titian (B) Donatello  
(C) Leonardo de Vinci (D) Michael Anjelo
25. Who won the Nobel Prize for literature in 2015?  
(A) William D. Kamal (B) Sathoshi Omura  
(C) Paul Modrich (D) Svetlana Alexeevich

26. Who was the founder of Atma Vidya Sangham?
- (A) Thycaud Ayya (B) Brahmananda Sivayogi  
(C) Kumara Guru (D) Vagbhatananda
27. Black soil is suitable for which crop?
- (A) Tea (B) Vegetable  
(C) Fruits (D) Cotton
28. The oldest mountain range in India :
- (A) Himalaya (B) Aravally  
(C) Satpura (D) Western Ghat
29. Last formed corporation in Kerala :
- (A) Kochi (B) Trissur  
(C) Kannur (D) Kollam
30. Who was the woman leader of Quit India Movement?
- (A) Annie Besant (B) Aruna Asif Ali  
(C) Sarojini Naidu (D) Madam Kama
31. A worksheet contains :
- (A) 256 columns and 65563 rows (B) 256 columns and 65536 rows  
(C) 256 columns and 75536 rows (D) 265 columns and 75536 rows
32. Which of the following is a Volatile Memory?
- (A) EPROM (B) ROM  
(C) RAM (D) None of the above
33. Name the section at the top of the document used to place the name, page number etc., :
- (A) Header (B) Web Layout  
(C) Footer (D) Hyperlink



34. Who is the founder of Facebook?
- (A) Glen Recort (B) Tim Berners Le  
(C) Allen Turing (D) Mark Zuckerberg
35. Which of the following shortcut key is used for insert a new slide?
- (A) Ctrl + S (B) Ctrl + F  
(C) Ctrl + M (D) None of the above
36. SORT command is used for :
- (A) Filtering data (B) Arranging data  
(C) Displaying data (D) Hiding data
37. \_\_\_\_\_ is the process of combining main document with the data source.
- (A) Change Styles (B) Find  
(C) Goal Seek (D) Mail Merge
38. Operating System is a :
- (A) General Purpose software (B) Application software  
(C) System Software (D) None of the above
39. Which one of the following is not a Web Browser?
- (A) Internet Explorer (B) MS Office  
(C) Safari (D) Mozilla firefox
40. In MS PowerPoint the 'Page Setup' button can be found in the :
- (A) Home Tab (B) Animations Tab  
(C) Insert Tab (D) Design Tab
41. \_\_\_\_\_ is the brain of a computer.
- (A) Keyboard (B) Central Processing Unit  
(C) Monitor (D) Printer
42. In MS Word 2007 Maximum Zoom is \_\_\_\_\_ percentage.
- (A) 100 (B) 300  
(C) 200 (D) 500

43. The extension of a Paint File :
- (A) .BMP (B) .TXT  
(C) .XLS (D) .CPP
44. Which of the following is not an Antivirus Software?
- (A) JAVA (B) KASPERSKY  
(C) McAfee (D) NORTON
45. Which one of the following is a word processing software?
- (A) MS ACCESS (B) MS EXCEL  
(C) MS POWERPOINT (D) MS WORD
46. What function displays row data in a column or column data in a row?
- (A) Concatenate (B) Transpose  
(C) Trim (D) Average
47. \_\_\_\_\_ Gigabytes = 1 Terabyte.
- (A) 1204 (B) 1104  
(C) 1024 (D) None of the above
48. Microsoft Office is :
- (A) Shareware (B) Open-Source software  
(C) Public Domain Software (D) An application suite
49. URL stands for :
- (A) Uniform Resource Locator (B) Uniform Resource Loader  
(C) Uniform Research Locator (D) Uniform Research Loader
50. Which power point view displays each slide of the presentation as a thumbnail display?
- (A) Slide master (B) Slide show  
(C) Slide sorter (D) Notes page



51. To create a new folder in a window :
- (A) Right Click + Select new folder (B) Double click + Select view  
(C) Left Click + Select new folder (D) Double click on desktop
52. Which of the following groups consists of only input devices?
- (A) Keyboard, Printer, Monitor (B) Mouse, Keyboard, Scanner  
(C) Keyboard, Mouse, Printer (D) Printer, Scanner, Mouse
53. Inventor of Email System is :
- (A) Winton surf (B) Jan Kenneth  
(C) Bill Gates (D) None of the above
54. The 'copy' command saves the content temporarily to the :
- (A) Desktop (B) Printer  
(C) Clipboard (D) MS word
55. MS Excel displays the address of the active cell in the :
- (A) Formula bar (B) Status bar  
(C) Tool bar (D) Menu bar
56. Which of the following helps to reduce the sound while typing?
- (A) Feed roll (B) Paper table  
(C) Paper bail (D) None of the above
57. Carriage Rack is set on the top of the :
- (A) Pinion wheel (B) Ratchet wheel  
(C) Dog block (D) Segment
58. The process of taking out more copies on a typewriter using carbon paper :
- (A) Duplicating (B) Spreading  
(C) Manifolding (D) Manuscripting
59. The instruction 'trans' given in a manuscript represents :
- (A) Transverse (B) Transpose  
(C) Translate (D) Transport



60. The abbreviation of Pound is :  
(A) pz (B) pd  
(C) pnd (D) lb
61. 'Stet' written on manuscripts represents :  
(A) Omit the word or line marked (B) Type the matter scored off  
(C) Insert a word or letter (D) To split letters or words
62. The last word typed at the end of a page being repeated as the first word in the subsequent page is called :  
(A) Catch word (B) Post script  
(C) Footnote (D) Endnote
63. Which of the following helps in correcting the typed matter on a typewriter?  
(A) Paper bail (B) Margin stop scale  
(C) Segment (D) Line finder scale
64. Decrease in main spring tension in a typewriter leads to :  
(A) Jerking (B) Overtyping  
(C) Jumping (D) None of the above
65. Which pen is used for signing on a stencil paper?  
(A) Sketch pen (B) Ink pen  
(C) Stylus pen (D) Hard pencil
66. The key which is not found in English Typewriter :  
(A) Margin release key (B) Key release key  
(C) Tab set key (D) Dead key
67. Which of the following is not a non-character key?  
(A) Master key (B) Tab release key  
(C) Key release key (D) Tab set key

68. \_\_\_\_\_ helps the type bars to return to the basket after each stroke.
- (A) Paper Guide (B) Card Holder  
(C) Feed Rolls (D) Buffer Spring
69. Which are the guide keys in the English Typewriter?
- (A) q and p (B) a and ;  
(C) z and m (D) a and |
70. Overlapping of letters at the locked right margin is called :
- (A) Rewriting (B) Off setting  
(C) Aligning (D) Piling
71. In which of the following, the subject of the letter is given under "abstract"?
- (A) D.O. letter (B) Circular  
(C) Govt. Order (D) Memorandum
72. 'E & OE' is the abbreviation for :
- (A) Errors and Omissions Excepted (B) Errors and Omissions Expected  
(C) Errors and Omissions Erased (D) Errors and Omissions Expelled
73. In a Business Letter, \_\_\_\_\_ is typed just below the complementary close.
- (A) Perprocuration (B) Designation  
(C) Salutation (D) Name of the signatory
74. How many spaces are to be provided after a colon?
- (A) One (B) Three  
(C) No space (D) Two
75. How many space adjustments can be done in a Typewriter?
- (A) 3 (B) 5  
(C) 2 (D) 4



76. Which finger of the left hand is used to type the letter 'Z'?
- (A) Little finger (B) Index finger  
(C) Ring finger (D) Middle finger
77. \_\_\_\_\_ is used for getting continuous uppercase characters.
- (A) Shift lock (B) Marginal Release key  
(C) Shift key (D) Tab set key
78. The cheapest method of taking a large number of copies using stencil is called :
- (A) Stencil Cutting (B) Stencil Duplicating  
(C) Manifolding (D) None of the above
79. The Cyclostyle machine was invented by :
- (A) David Gestetner (B) Christopher L Sholes  
(C) William Mill (D) Sir Isaac Pitman
80. The Loose Dog helps in :
- (A) Ribbon reverse movement (B) Up and down movement  
(C) Step by step movement (D) None of the above
81. The only people who are interested in the film \_\_\_\_\_ to be teenagers.
- (A) seems (B) seemed  
(C) seem (D) seeming
82. He is suffering from a nervous :
- (A) break off (B) break down  
(C) break through (D) break up
83. Choose the correct sentence :
- (A) She speaks French fluently (B) She speaks the French fluent  
(C) She speaks the French fluently (D) She speaks French fluent
84. It has been the \_\_\_\_\_ day in Delhi for 25 years.
- (A) hot (B) hotter  
(C) much hot (D) hottest

85. The mirror ————— broken when I dropped it in the bathroom.  
(A) gets (B) get  
(C) got (D) has got
86. She is ————— colleague of mine.  
(A) an (B) the  
(C) a (D) one
87. They have always wanted a house in the city, but they ————— on where it should be.  
(A) disagreed (B) disagree  
(C) disagrees (D) had disagreed
88. Robin always seemed such a ————— boy.  
(A) Responsible (B) Response  
(C) Responding (D) Responded
89. The cat ran away from her and disappeared ————— the hill.  
(A) across (B) over  
(C) above (D) along
90. Select the word which has correct spelling :  
(A) Champaene (B) Champagne  
(C) Champagne (D) Shampaene
91. The video ————— if you press this button.  
(A) pause (B) paused  
(C) will pause (D) pauses
92. She asked her mother where she ————— put the box.  
(A) should (B) shall  
(C) can (D) will



93. Mr. Jenson ————— 12 films and I think his latest is the best.  
(A) has made (B) had made  
(C) made (D) is making
94. Which word is the synonym of 'Proximity'?  
(A) Popularity (B) Honesty  
(C) Solemnity (D) Closeness
95. Which among the following is called a board on which an artist mixes his colours?  
(A) Palate (B) Palette  
(C) Pallet (D) Palliate
96. I remembered ————— race.  
(A) the horse's winning (B) the horse to win  
(C) the horse winning (D) the horses to win
97. The idiom "at your beck and call" means :  
(A) without deliberation (B) praising himself  
(C) under someone's absolute control (D) under someone's protection
98. At least he decided to quit the job, —————?  
(A) did he? (B) didn't he?  
(C) does he? (D) doesn't he?
99. Find the antonym of the word 'anguish':  
(A) anger (B) gloomy  
(C) relief (D) joy
100. The Latin word 'ad hoc' means :  
(A) by the year (B) the book of  
(C) as one wishes (D) for this